



THE MINNESOTA BOARD OF ARCHITECTURE, ENGINEERING, LAND SURVEYING,  
LANDSCAPE ARCHITECTURE, GEOSCIENCE AND INTERIOR DESIGN

BOARD MEMORANDUM

May 21, 2015

TO: All Board Members  
Christopher Kaisershot, Assistant Attorney General

FROM: Carl Peterson, CPA, PM, Board Chair

SUBJECT: **MAY 21, 2015 BOARD MEETING MINUTES**  
**GOLDEN RULE BUILDING, Ste 295 (2<sup>nd</sup> floor)**  
**9:15 AM**

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

- 1) A) QUORUM CALL  
Carl Peterson, CPA, PM, Chair  
Mary Deeg, CID, Vice Chair  
David Landecker, LS Secretary, **(Absent)**  
Vacant, Treasurer  
Lyn Berglund, CID  
Tanya Digiovanni, CAP-OM, PM  
Dave Fisher, CBO, PM  
Terry Groshong, Architect  
Jim Grube, PE  
Robert Gunderson, LA  
Wayne Hilbert, Architect  
Nirmal Jain, PE  
David Krech, PE  
William Kuretsky, BS, MME, JD, PM  
Dennis Martenson, PE  
Robin Mathews, LS  
Paul May, Architect  
Peter Miller, PSS  
Daniel Murphy, PE  
Marjorie Pitz, LA  
Keith Rapp, PG  
John Swanson, Deputy State Fire Marshal, PM

OTHERS:

Doreen Frost, Executive Director  
Andrea Barker, Assistant Executive Director, Rules Coordinator  
Lynette DuFresne, Investigator  
Laurie Nistl, Board Staff  
Kay Weiss, Board Staff

GUESTS:

- Charlie Petersen, Senior Management Consultant at Minnesota Management and Budget (MMB).

- 2) INTRODUCTIONS
- 3) READING AND APPROVAL OF APRIL 24, 2015 BOARD MEETING MINUTES  
**MSP: To approve the April 24, 2015 Board meeting minutes.**
- 4) CREDENTIALING COMMITTEE REPORT (J. GRUBE, Committee Chair)  
A) No meeting was held.
- 5) RULES COMMITTEE REPORT (W. KURETSKY, Committee Chair)  
A) No meeting was held.

- 6) ALACID SECTION REPORT (W. HILBERT, Section Chair)
  - A) CLARB Annual Meeting, September 17-19, 2015. Authorization of attendance  
**MP: To authorize the attendance of three Board members and the Executive Director.**
  - B) Potential Rule Changes for Consideration – Landscape Architect intern time – and moved forward.
  - C) Architect titles for emerging professionals was discussed.
  - D) Items coming up at the NCARB Annual meeting: Modifications to Broadly Experienced Architect (BEA), allowing interns to begin earning credit upon graduation from high school, and increasing the number of years of internship if you take an alternative route. The Section does not support the modifications.
  - E) The Section recommends a change to MN Statutes 326.10, Subd.1, (1) to remove the 25 year old age requirement.
  - F) Bob Gunderson has been nominated to be on the CLARB Committee on Nominations.
  - G) At the NCARB Annual Meeting, NCARB will be pressing the Presidential Citation to Jim O'Brien.
  - F) Beverly Hauschild-Baron, AIA-MN will be presented with a Certificate of Recognition from the Governor upon her retirement. The certificate will be presented by Paul May and Doreen Frost.
- 7) ELSGEO SECTION REPORT (D. MURPHY, Section Chair)
  - A) Potential Rule Changes for Geology and Soil Science were discussed and moved forward.
  - B) Potential Rule Changes for Engineering Experience were discussed and moved forward.
  - C) There are still two openings for Board members to attend the NCEES Annual Meeting.
- 8) EXECUTIVE COMMITTEE REPORT (C. PETERSON, Committee Chair)
  - A) The new Executive Committee will meet after the Board meeting.
- 9) TREASURER'S REPORT (D. FROST, Executive Director, reported)
  - A) Budget and revenue reports – discussed.
- 10) EXECUTIVE DIRECTOR REPORT (D. FROST, Executive Director)
  - A) Legislative Session Update
  - B) Rulemaking Update: The Rulemaking package will be published in the June 1, 2015, Register. Postcards will be mailed out in a few days. All Rulemaking information can be found on the Board's website.
- 11) COMPLAINT COMMITTEE REPORT (D. Krech, Committee Chair)

The Complaint Committee requested a closed session to deal with disciplinary matters.

  - A) In the matter of Richard C. Larson, Professional Engineer License #8803, the Board issued a *Stipulation and Order*.  
**Jim Grube and Peter Miller recused themselves from the vote.**
- 12) UNFINISHED BUSINESS
  - A) None.

- 13) NEW BUSINESS
- A) New licensee report (FYI)
  - B) Potential Rule Changes for Consideration - Rules of Professional Conduct (**Carried over**)
  - C) Call for Newsletter Articles – A newsletter is being planned.
  - D) MnSPE Certification Bill Signed by the Governor (FYI) - Discussed
- 14) STRATEGIC PLANNING INITIATIVE - Discussion facilitated by Charlie Petersen, Senior Management Consultant at Minnesota Management and Budget (MMB).
- A) Strategic Planning agenda (**ATTACH. 16A**)
- 15) PUBLIC COMMENT
- A) None
- 16) ELECTION OF EXECUTIVE COMMITTEE: Nominations may be made from the floor

On the Ballot:

**Chair:** Mary Deeg

Nominations were opened and requested three times. There were no nominations from the floor.

**MSP: To elect Mary Deeg as Board Chair by acclamation.**

**Vice Chair:** Robert Gunderson

Nominations were opened and requested three times. There were no nominations from the floor.

**MSP: To elect Robert Gunderson as Vice Chair by acclamation.**

**Secretary:** Dennis Martenson

Nominations were opened and requested three times. There were no nominations from the floor.

**MSP: To elect Dennis Martenson as Secretary by acclamation.**

**Treasurer:** Peter Miller

Nominations were opened and requested three times. There were no nominations from the floor.

**MSP: To elect Peter Miller as Treasurer by acclamation.**

- 17) ADJOURN: **MSP: to Adjourn.**